

## Train to Gain - Bureaucracy Reduction Measures

Bureaucracy reduction has been an ongoing theme within Train to Gain for over 18 months now, and they have been wide ranging and even effect more than just Train to Gain processes.

Action	When
The delivery of an end to end process review conducted with Train to Gain providers.	2008
The roll out of a simplified, national procurement process that incorporates the Demand Led Funding principles; three to five year rolling contracts based on performance; and the Qualified Provider Framework allowing rolling access to tendering process	2008
Training providers are given direct access to the Employer Data Registration Service (BlueSheep).	May 2008
All new initiatives in response to economic downturn will be introduced using existing processes, systems and protocols to ensure they are bureaucracy neutral.	From August 2008
The roll out of the World Class Skills programme, plus additional regional funds, to support quality and capacity development of training providers	August 2008
Commencement of an in-depth study into the practical use and audit acceptance of electronic signatures on learner records.	From March 2009
The procurement and delivery of Impact assessment evaluation of bureaucracy measures across 2009-11	From April 2009
The transfer of skills brokerage to Regional Development Authorities' with simplified ways of working	April 2009
Provision of standardised paperwork for learner induction and enrolment, developed by practitioners, reducing 23 documents to just 4. (And further reduced and simplified for the academic year 2009/10)	April 2009 (August 2009)
Production of summary documents highlighting the changes to funding policy and eligibility for the new academic year (rather than wholesale production of new full sets of guidance).	June 2009
A simplified claims process for Business Link organisations to apply for Contribution to Wage Costs from the LSC on behalf of employers.	June 2009
Simplification of the ILR through removal of requirement to complete certain ILR fields (i.e. L36 Status on last working day before learning; A32 Contact Learning Hours; and A54 Broker contract number; also streamlining of ESF dataset into main ILR fields and A18 main delivery method set as null value).	August 2009
Removal of separate high and low rates of funding and the associated audit requirement of evidencing the differentiated rate being claimed.	August 2009
Roll out of the National Performance Management Framework which, linked to single contracting, will provide a consistent approach to the management of training providers across the country and programmes of delivery.	August 2009
A single contract for Train to Gain providers covering all Train to Gain activity nationally and managed from one location.	August 2009

Looking forward we will continue to analyse the results of the evaluation to understand where the bureaucracy 'hotspots' are and through the second wave evaluation begin to identify examples of low bureaucracy practices that can be shared across the provider network to not only reduce bureaucracy but also efficiency in delivery. We will also continue to work with UKCES on their simplification of skills agenda.